



HOTEL RESERVATION

Special room rates for the attendees of the **ADAPTATION FUTURES 2018** have been negotiated. To take advantage of these rates and ensure your accommodation at the hotel, reservations should be made by completing this booking form and faxing it directly to Ibtisaam Brown on 021 488 5798 or via email Ibtisaam.Brown@tsogosun.com by **15 May 2018** reservations received after this date or after the group block has been filled, will be acceptable on a room available basis only. **Booking ref: 3878214**

Title: Last name: First name:

(Sharing with) Title: Last name: First name:

Passport/ ID number:

Company: City: State:

Address:

Postal Code: Country:

Tel (including int. dialling code and area code): Fax:

Email:

PLEASE NOTE THAT DUE TO NEW LEGISLATION – PASSPORT OR IDENTITY DOCUMENT NUMBERS AS WELL AS ADDRESSES MUST BE PROVIDED

PLEASE RESERVE FOR ME THE FOLLOWING MARKED WITH A CROSS

SOUTHERN SUN THE CULLINAN

Standard Rooms: R1915.00 **Single** Bed and Breakfast) R 2215.00 (**Double** Bed and Breakfast)

Occupancy: SINGLE DOUBLE SMOKING NON-SMOKING

SOUTHERN SUN WATERFRONT

Standard Rooms: R1710.00 **Single** Bed and Breakfast) R 2015.00 (**Double** Bed and Breakfast)

Occupancy: SINGLE DOUBLE SMOKING NON-SMOKING

SOUTHERN SUN CAPE SUN

Standard Rooms: R1610.00 **Single** Bed and Breakfast) R1910.00 (**Double** Bed and Breakfast)

Occupancy: SINGLE DOUBLE SMOKING NON-SMOKING

SUN SQUARE CAPE TOWN CITY BOWL

Standard Rooms: R1395.00 **Single** Bed and Breakfast) R 1395.00 (**Double** Bed and Breakfast)

Occupancy: SINGLE DOUBLE SMOKING NON-SMOKING

STAY EASY CAPETOWN CITY BOWL

Standard Rooms: R1099.00 **Single** Bed and Breakfast) R 1099.00 (**Double** Bed and Breakfast)

Occupancy: SINGLE DOUBLE SMOKING NON-SMOKING

Arrival date: Time: Departure date:

Airport transport: YES NO X (R..... per person one way subject to change)

Arrival date: Arrival time: Airline and Flight number:

All fees are in South African Rand. Rates are inclusive of 15% VAT, but exclude any National or Provincial Tourism or other Levies that may be inquired by Legislation from time to time. Rate does not include the SA Tourism levy currently 1% of on Accommodation.

RESERVATIONS MUST BE GUARANTEED WITH A MAJOR CREDIT CARD – PERSONAL OR COMPANY CHEQUES WILL NOT BE ACCEPTED ON CHECK-IN

I guarantee my room with: MASTER CARD VISA DINERS AMERICAN EXPRESS

Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiry Date:

M	M	Y	Y
---	---	---	---

 CVC No. (Last 3 digits on back)

--	--	--

 Signature _____

TERMS AND CONDITIONS

1. 50% non refundable deposit is required once booking form has been received. The balance is required 30days prior to the event.
2. Please note that we do not debit personalised credit cards unless the card and card holder is present. The credit card will serve as a guarantee only, until we have received the deposit via bank transfer.
3. Should the booking be cancelled 30 days prior to arrival the full amount will be non refundable. **(Note: NO Personal cheques will be accepted)**
4. **Check in time is 14h00 & check out time is 11h00. Please ensure prior arrangements are made in the event of early or late departures.**
5. All no-show accommodation will be liable for full cancellation fees
6. **The Bank Details appear on your booking quote**
7. **On 21st February 2018, South Africa’s National Treasury announced an increase in Value Added Tax (VAT) from 14% to 15% with effect from 01 April 2018. The rates have been adjusted with effect 01 April as all are rates are subject to VAT increase.**

Please return this form to: Ibtisaam Brown

Ibtisaam.Brown@tsogosun.com

Box 4532, Strand Street, Cape Town, 8001, Tel: 021 492 0439, Fax: 021 488 5798